

PARISH HALL MANAGEMENT COMMITTEE MEETING 15<sup>th</sup> January 2018

Present: Richard Roberts, Peter Cliffe-Roberts, Mark Hiskett, Bruce Waight, Jane Young, Victoria Exley, Diane Christie-Rundle, Jacqui Elkins, David Spencer and Elizabeth Harrison.

Peter Cliffe-Roberts was elected as Chairman

Elizabeth Harrison was appointed as Secretary and Treasurer.

All members had received a copy of the 1998 "Governance Document" which is "The Scheme" under which the PHMC operates, and all members present had been asked to sign a Declaration of Acceptance for the Committee which will form the required Register.

The Secretary will advise the Charity Commission of the details of the new Parish Hall Management Committee (PHMC) members. And that the list of Clubs in the Schedule which forms part of the "The Scheme" needs to be amended (the Gun Club, Youth Club and Busy Bees no longer exist but the Camera Club and the Gardening Club need to be added).

The Chairman confirmed that Trustee Indemnity Insurance is now in place as part of the insurance cover on the Hall.

The Secretary reported the current funds which are held in the Hall's bank account.

Trethowans solicitors have been instructed to advise the PHMC on its boundary dispute with the owners of a neighbouring property. The advice was discussed and the PHMC agreed to act upon that advice.

The Chairman stated his professional opinion that the Parish Hall had reached the end of its economic life, but that an independent Surveyor should now be employed to inspect the building thoroughly and give a professional opinion as to the condition of the Hall and the viability and likely cost of putting it into repair and maintaining it. An asbestos survey will also be required.

The future of the Hall will in due course be a decision for the whole village. The Chairman suggested that the PHMC discussion of the alternatives continue at its next meeting, by which time the results of the surveys would be known.